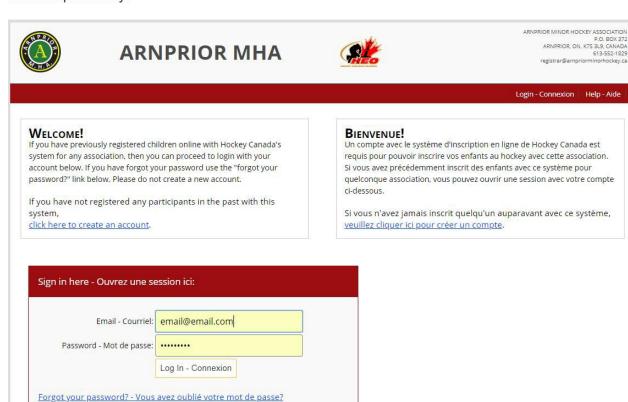


Payment and registration for this season will be done exclusively online at the link below.

## https://registration.hockeycanada.ca/registration/?ID=1575

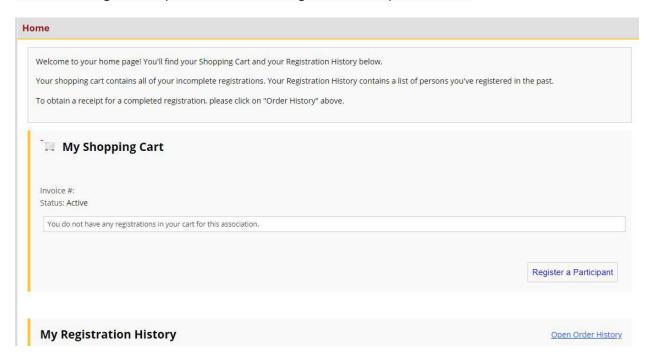
If you have registered in previously years or taken any Hockey Canada Course, including Respect in Sports you will have already created a Hockey Canada Account. If you have forgot the password you can click the link and recover the account. Please do not simply create a new account if you had one previously.



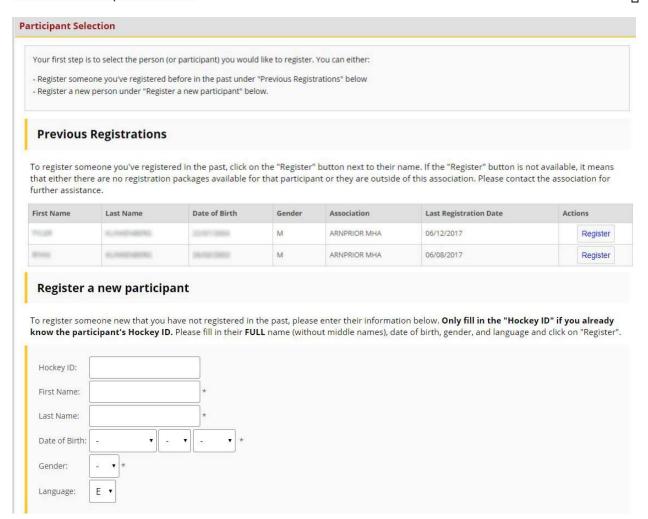
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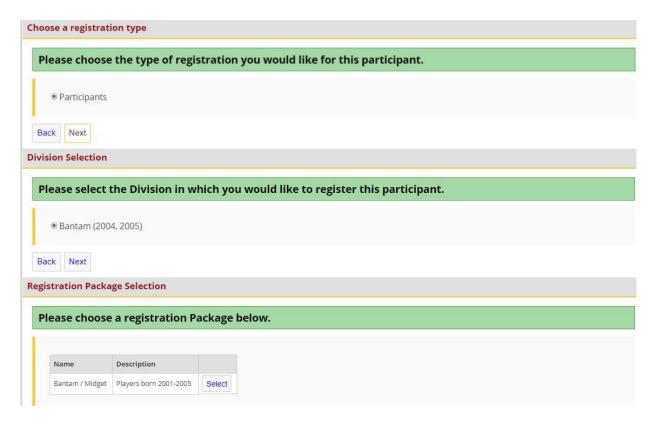
Once logged in you will see any registration history you may have and an empty shopping cart. To start the registration process click the "Register a Participant" button.



If you have previously registered online you will be presented with a list of those participants from which you can pick from. If you do not see the participant listed or are registering a new one fill out the "New Participant section"

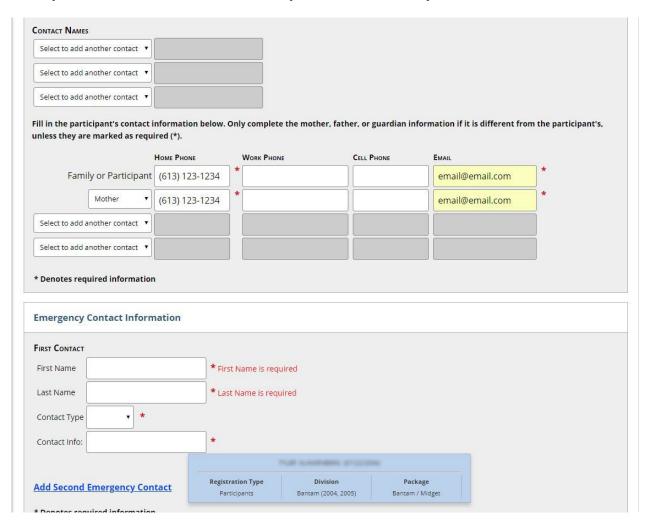


After you have either selected or created a new participant you go through a few selection screens for 'Type', 'Division', 'Package'. If you childes age is set correctly this should all populate with the correct information and you simply need to confirm and move to the next step. If this information is not correct please contact the registrar and provide the correct information.



Once you have confirmed all the above information you will then be promoted to enter basic contact info.

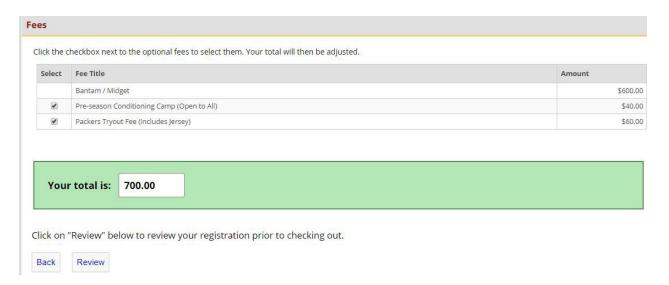
This information is important to keep up to date and it is used to contact you with minor hockey related information. Please add any and all contact info you'd like to be reached at.



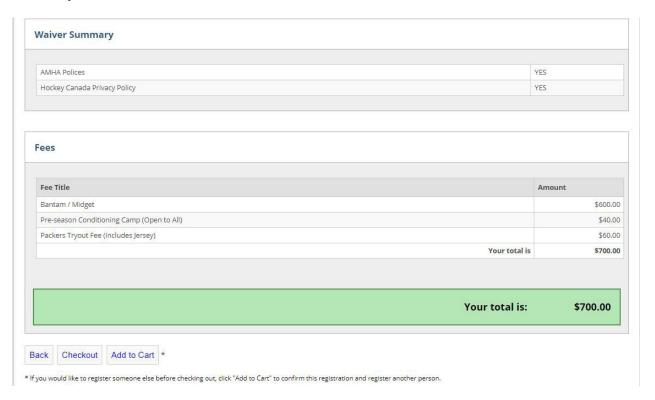
Once you have entered all your contact information the bottom of the screen you will be asked to select a position. Goalies are important for us to know numbers so please ensure you select that if you child plays that position. For position you can select what your child wishes to play or has played in the past but note all final players positions are at the coach's discretion.

The next screen will present you with AMHA polices and Hockey Canada Waiver, please read these over then process to the next step.

The next screen lists any optional fees. For all levels Novice to Midget you will be presented with the option to sign up and pay for the preseason conditioning camps, typically held early September, and rep team try-outs typically help late September. **Pre-registration and signup is required for these events**. Should you end up not participating in any of these options you will be **fully refunded**.

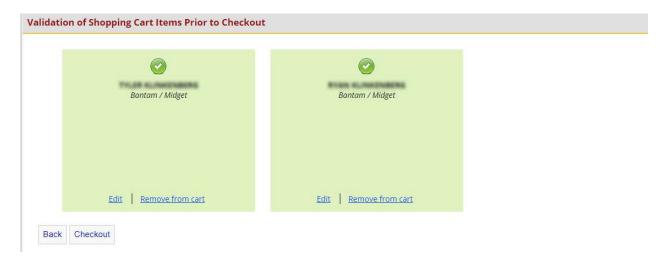


Once you have selected any options you wish click on the 'review' button to see an order summary.



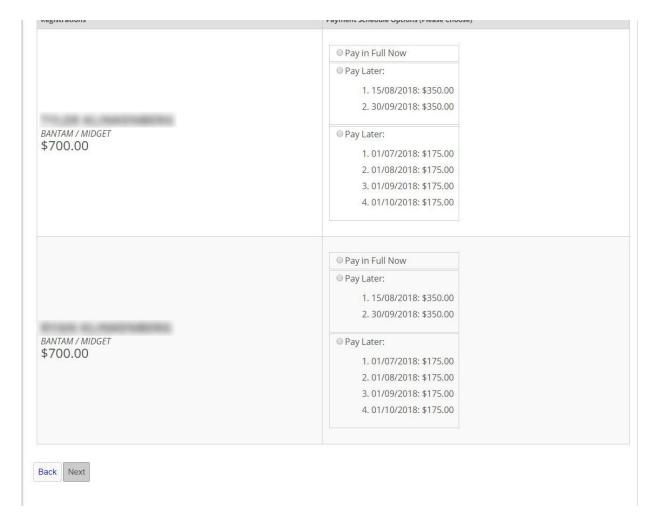
If you are only registering you child you can then click the 'Check out' button. If you need to add additional children you can click the 'Add to Cart' button which will take you back to the home screen where you can select "Register a Participant" and repeat the above steps until your all your children are registered and your ready to check out.

After you click checkout you will be present one final confirmation screen show all your registered participants. You can make changes or remove them here or if everything looks correct click 'Checkout"



## Payment plan selection

For each of your registered participants you will be presented with payment options. You can pay in one lump sum immediately, in 2 payments or a 4 payment 'monthly' plan. Your payment dates and amounts will be listed.



Once you have selected your payment plan option you will then get a pop up message indicated you will now be taken to the payment processing site and to not close the payment window until the transaction is complete. If you select one of the deferred payment plans you card will not be charged until the first date listed, this portion will simple be a verification of a valid credit card. Note: This payment system will also access **Visa backed debit cards** which most major Canadian banks now issue.

You are about to make a payment of C\$0.00 CAD	VISA	<b>SA</b> Debit		
for Hockey Canada				
Reference: 318be039-6f40-477f-a642-	Name			•
b2c5048fcbc2	Email Address			Ī
15 Jun 2018  Qty Description Unit Cost	Address Line 1			•
This is an authorization ONLY. C\$0.00 Total C\$0.00	Postcode / ZIP code			•
	Card Number			
Merchant details Hockey Canada	Security Number			•
	Expiry Date	MM •	YY	•
	CANCEL		PAY NOW	
	CANCEL		PAY NOW	

Once the transaction is competed you will be presented with a confirmation screen as well as 2 emails, from <a href="mailto:normalize">noreply@hockeycanada.ca</a>, one confirming registration the other confirming the payment transaction.

