



**Arnprior Minor Hockey Association
Constitution**

TERMINOLOGY

Members = All Executive Members, Directors, Bench Staff, Players and Parents.

Executive = Article 5 Section 1a which include the President, Vice President, Treasurer and Registrar.

Directors = Article 5 Section 1b Obligatory and 1c Optional.

Board of Directors = Combines Executive Members and Directors.

RIC = Referee-in-Chief

Article 1 - Name

1. This organization shall be called the Arnprior Minor Hockey Association (AMHA).

Article 2 - Affiliation

1. The AMHA is a member of following parent organizations:
 - a. the Upper Ottawa Valley Minor Hockey League (UOVMHL) -also known as District 5 of HEOMINOR.
 - b. Hockey Eastern Ontario Minor Association (HEOMINOR).
 - c. Hockey Canada.
2. The AMHA is bound to follow the rules and regulations of its parent organizations. Where the AMHA constitution or policies are silent or in disagreement on any issue, the constitution or policies of the parent organizations shall govern, in the following order:
Hockey Canada --> HEOMINOR -->UOVMHL.

Article 3 – Aims and Objectives

1. To provide a wholesome hockey experience not only for boys and girls participating, but also for the Coaches, Managers and League Officials of the AMHA. Sportsmanship, fair play, good citizenship, friendly competition, enjoyment and full participation for all team members shall be our guiding principle.
2. To maintain and increase the interest in the game of hockey.
3. To ensure that its Coaches, Managers and Executive members exercise a general supervision and direction over the playing interests of its players with emphasis on the enhancement of good character, development and sportsmanship.

- 4.** Arnprior Minor Hockey dedicates itself to the advancement of minor hockey for all individuals through progressive leadership by ensuring meaningful opportunities and enjoyable experiences in a safe sportsmanlike environment. Arnprior Minor Hockey believes...
- In a positive hockey experience for all participants, in a safe, sportsmanlike environment.
 - In the development of life skills which will benefit participants throughout their lives.
 - In the values of fair play and sportsmanship, including the development of respect for all people by all participants.
 - In hockey opportunities for all people regardless of age, gender, colour race, ethnic origin, religion, sexual orientation, or socio-economic.
 - In the importance for participants to maintain dignity and self-esteem.
 - To instill the values of honesty, accountability and integrity in participants at all times.
 - In the promotion of teamwork, and the belief that what groups and society can achieve as a whole is greater than that which can be achieved by individuals.
 - In the country of Canada, its tradition in the game of hockey, and the proud and successful representation of this tradition around the world and throughout our communities.
 - In the value of hard work, determination, the pursuit of excellence and success in all activities.
 - In the benefits of personal and physical well-being.

Article 4 - Association

- 1.** As sanctioned by the UOVMHL, there shall be one (1) association only to have control over all teams under its jurisdiction.
- 2.** The AMHA shall be divided into two (2) divisions, with the following conveners:
 - a.** Competitive (Rep) League, under the direction of
 - The Competitive or Rep Convener (covers U18 – U11 divisions).
 - b.** House League, under the direction of:
 - The House Under7 Convener (covers U7 division)
 - The House U9 Convener (covers U9 division)
 - The House Junior Convener (covers U13 and U11 divisions)
 - The House Senior Convener (covers U18 and U15 divisions)
- 3.** The Association conducts all programs in accordance with the guidelines provided by the Development Branch of the HEOMINOR and UOVMHL District #5.

Article 5 - Sponsorship

1. A **Board of Directors** shall be established, consisting of the following positions:
 - a. Executive Members: President, Vice-President, Treasurer, and Registrar.
 - b. Obligatory Directors: House U7 Convener, House U9 Convener, House Junior Convener, House Senior Convener, Ice Director, Tournament Director, Risk Management Director, Equipment Director, Referee in Chief, and Secretary.
 - c. Optional Directors^{**}: Training Director, Fundraising Director, Website/social media Director, and Coach Mentor.

^{**}These positions should be filled each season but may optionally be combined with other AMHA positions or left vacant until such time as an appropriate appointment can be made.
2. This Board of Directors shall have control over the affairs of the whole Association and shall deal with any matter pertaining to the welfare of the Association including the creation of rules and policies to govern the organization.
3. The Competitive Division shall be governed by the AMHA under the direction of one (1) convener as defined in Article 4, section 2a.
4. The House League Division shall be governed by the AMHA under the direction of four (4) conveners as defined in Article 4, section 2b.
5. The President may appoint each year such Directors listed in section 1 as necessary to conduct a full program of hockey for the current season.

Additional positions may be created and appointed on the advice of the AMHA Board of Directors when deemed necessary to conduct the business of the association (for example, subcommittee chairpersons, auditors, etc). Additional positions created during a particular season will expire at the end of that season and will not be automatically renewed.

Article 6 – Executive & Director Duties

1. President

- a. The President must attend all AMHA Board Meetings and UOV/District 5 meetings or appoint someone to attend on their behalf.
- b. Ensures all Board of Directors are responsible for their offices and carry out their duties in a conscientious manner.
- c. Ensures that a Treasurer's Statement is given at each regular meeting.
- d. Ensures that minutes of each meeting are recorded.
- e. The President shall not vote, except in the case of a tie, then they shall cast the deciding vote.
- f. The President cannot put forward a motion.
- g. The President may ask a member of the Board of Directors to chair the meeting, so that they then may be entitled to put forward a motion, at which time, the person accepting the chair, relinquishes their right to vote on that motion.
- h. Administer all disciplinary actions taken place within AMHA.
- i. Manages AMHA travel permit requests.

2. Vice-President

- a. Shall perform the duties of the President in their absence or at their request and shall then have all the duties of the President.
- b. When acting as President, they shall not vote, except when such vote is needed to break a tie.
- c. Shall manage the competitive and house coach selection process.
- d. Acts as the Competitive (Rep) Convener.

3. Treasurer

- a. Shall provide a financial statement for regular meetings of the Association.
- b. To see that all pertinent information, correspondence, minutes, etc. relating to financial matters are kept on file.
- c. To keep records of receipts and see that expenditures are supported by minutes authorizing the action.
- d. When a Secretary/Treasurer retires or resigns, all records and information pertaining to the Association will be placed in the custody of the President until a successor is elected or appointed.
- e. To prepare a financial report to present at the AGM.

4. Secretary

- a. Shall take attendance at each meeting.
- b. Shall record minutes of each AMHA meeting and is responsible for maintaining an accurate and complete wording of the minutes.
- c. Shall write such letters as are requested or directed by the Executive.
- d. Responsible for managing and documenting any votes cast over email for decisions needed to be made before the next set AMHA Meeting. Any votes cast over email need to be completed within 2 Business Days but may be less, depending on the time sensitivity of the vote/decision.
- e. Shall set up meetings Online or In-Person when needed.
- f. Shall manage the updating of the Constitution every two years/when needed. This is approved at AGM's.

5. Referee-In-Chief (RIC)

- a. Responsible for the conduct of all referees.
- b. Responsible for the definitions and clarity of the rules and penalties of the game of hockey.
- c. Maintains an updated list of all available referees.
- d. Reports directly to the District 5 Referee-in-Chief.
- e. Sets the level of game On-Ice Officials may officiate based on their skill level.
- f. Appointed by AMHA Board of Directors. Candidates should be HCOP Certified senior officials (minimum 5 years of experience).
- g. Be responsible for the recruitment, certification, training, mentoring, development and supervision of all on-ice and off-ice officials used by the Association, in conjunction with the Procedures dictated by Hockey Canada, HEO, HEO-Minor and District 5.
- h. Support AMHA and its Members as a reference resource regarding rule interpretation and application.
- i. Support and counsel AMHA officials at Discipline and Appeals Hearings at all levels.
- j. Ensure all supervisions and evaluations of officials are properly filed with the District Referee-in-Chief.
- k. Ensure fair and balanced assigning of officials for all league, exhibition and tournament games hosted by AMHA, based on qualifications and ratings of the officials.
- l. Investigate all incidents that involve officials, that require disciplinary action and report to the District 5 Referee-in-Chief.

6. Registrar

- a. Ensures all players and bench staff are duly registered members of the AMHA and Hockey Canada.
- b. Ensures all players, parents, and bench staff comply with qualification rules set forth by Hockey Canada, HEOMINOR, UOVMHL, and AMHA, as defined in the AMHA Bench Staff and Team Official Certification Policy.
- c. Ensures all required volunteers have a valid Vulnerable Sector Check.
- d. Ensures all players have paid the registration, conditioning, and tryout fees within the prescribed payment periods, as defined in the AMHA Registration Policy.
- e. Maintains the AMHA-specific portion of the online Hockey Canada registration and payment system.
- f. Maintains up-to-date player and bench staff records.
- g. Creates the rosters for each team in AMHA and ensures each is duly registered and approved by the UOVMHL.
- h. Coordinates player transfers and affiliation requests.
- i. Acts as liaison to UOVMHL (District 5) Registrar.
- j. Ensures conveners and managers have up to date player contact info.
- k. Prepares participant lists for pre-season conditioning camps and Packers competitive try-outs.
- l. Acts as collection agent for AMHA registration fees in conjunction with AMHA Treasurer.
- m. Provides advice to the AMHA President regarding relief for players & families undergoing financial hardship.
- n. Manages payment plans for participants who require non-standard payment options.
- o. Acts as AMHA expert in the areas of player registration, transfers, affiliation, bench staff qualifications, online credit card processing, travel permits, etc.
- p. Exercises discretion and maintains player privacy in all interactions.

7. Ice Director

- a. Shall work with the Nick Smith Centre building operators to manage ice times needed, for pre-season, regular season and playoff ice schedules and AMHA home tournaments.
- b. Shall request insurance certificates from HEO prior to the beginning of the pre-season and provide same to the Nick Smith Centre as proof of coverage.
- c. Shall work with UOVMHL (League) ice scheduler to schedule both regular and playoff games to be played on AMHA home ice and follow appropriate rescheduling processes.
- d. Shall schedule all practices in accordance with AMHA Yearly Ice Allotment policy.
- e. Shall work collaboratively with team managers and the referee-in-chief regarding the rescheduling of any home games. However, team managers are responsible for immediately notifying the ice director and RIC of any rescheduling needs, in accordance with the directive on rescheduling games (available on the AMHA website). Where rescheduling conflicts arise, the Ice Director will work with other association ice schedulers, the League scheduler, the various conveners, as may be needed, in order to resolve the rescheduling conflict.
- f. Shall review and approve (sign) all ice contracts (including tournaments) before sending them to the Treasurer for payment.

8. Tournament Director

- a. Checks AMHA Tournament ice contracts to ensure that there is no conflict with current year District 5 tournaments.
- b. Maintains AMHA Tournament Rules.
- c. Assists with tournament registrations online through Sportsheadz.
- d. Communicates with Managers at the beginning of the season/prior to tournament to go over tournament planning.
- e. Responsible for cancelling the tournament if there is not enough registrations to cover the cost to AMHA.
- f. Assists with questions and deals with Tournament Issues.
- g. Completes the HEO tournament sanction form and obtains all necessary approvals. Once approved, post the signed form in the AMHA office and validate that the details on the HEO tournament website are correct.
- h. Sends the completed tournament schedule to the Nick Smith Centre and Referee-in-Chief (RIC) and sends any unused Ice back to the Ice Director.
- i. Not responsible for running the tournament, each respective team is responsible for the execution of the tournament on the day(s) of the tournament.
- j. Supplies tournament awards (ie medals/trophies) and player of the games.
- k. Provides key code for office for tournament use.

9. Division Convener's (U7, U9, Junior, Senior and Competitive)

- a. Shall liaise between the Board of Directors and all teams in the division that they represent.
- b. Ensures the Aims and Objectives (Article 3) for AMHA are being followed/met.
- c. Shall monitor at least one (1) game and practice for each team in their division during the season and report to the Board of Directors.
- d. Shall monitor disciplinary actions issued to family members and/or spectators by the Risk and Safety Director or discipline committee, for their respective teams

10. Risk and Safety Director

- a. Monitors AMHA disciplinary actions and warnings to ensure consistency in application/approach and ensure that suspensions have been properly served or carried-forward.
- b. Be the point of contact to address AMHA safety, medical, discipline, and conduct concerns.
- c. Investigate off-ice incident reports or complaints and convenes discipline committee(s) where evidence warrants to resolve issues, joint effort with Referee-in-Chief (RIC).
- d. Works with the Board of Directors to provide/promote policies to minimize/address safety concerns.

11. Equipment Director

- a. Shall maintain the integrity of the logo and controlling what the AMHA logo goes on and how it's used.
- b. Shall order jerseys, socks, pucks, game sheets and any other equipment that may be required for AMHA.
- c. Shall manage all locks and combinations for all team lockers, equipment rooms and AMHA office.
- d. Bring forward clothing ideas that will help make money for the Association.
- e. Shall create relationships with various suppliers to negotiate the best price possible for the Association.

12. Fundraising Director

- a. Develop and run the fundraising campaigns/ideas for AMHA.
- b. Organize and run AMHA club-level fundraising campaigns (1-2 per season).
- c. Coordinate shared team fundraising campaigns.
- d. Ensure teams are compensated for club-level fundraising participation.
- e. Respond to external and internal fundraising inquiries.
- f. Advise teams of acceptable fundraising activities.

13. Training Director

- a. Communicate with AMHA bench staff regarding upcoming clinics, both required and for further coaching development.
- b. Receive results of the Coach surveys and convey summary of the results to the coaches and Board of Directors.
- c. Be available for communication with coaches for mentorship.
- d. Shall monitor one (1) practice for each team during the season and report to the Board of Directors and provide feedback to the bench staff.

14. Webmaster/social media Director

- a. Shall maintain the AMHA website and social media platforms.
- b. Responsible for all outgoing correspondence from the Association to Parents, Coaches and Managers through info@ email alias.
- c. Manages online resources including storage, online drives, and document repositories.

Article 7 – Election of Executive

1. Elections will be held at the annual general meeting normally held no later than April 30th of each year. The new Executive will assume office in June.
2. Term (2 years) of office for each elected member, shall be as follows:
 - a. The positions of President, Registrar shall be considered for election in odd numbered years (2020/2021 Season is odd);
 - b. The positions of Vice President, Treasurer shall be considered for election in even numbered years and (2021/2022 Season is even);
 - c. All others shall be appointed on an annual basis by the President.

Upon completion of the Executive's first term of two years, they may stand for immediate re-election and continue to stand for re-election on an annual basis. The new term shall expire every year, until a new Executive Member is elected, who then must serve the initial two-year term.

3. All Board of Directors shall have 1 vote each.
4. The Secretary (or another appointed member of the AMHA Board of Directors) will conduct the elections at the Annual General Meeting.
5. Voting by secret ballot will take place when more than one candidate is nominated. Only members in attendance at the Annual General Meeting are eligible to vote.

6. Suitable candidates for any Board of Director office can be nominated from the members in good standing, who are in attendance.
7. Executive members are also eligible to nominate and vote.
8. Each Director may hold more than one position but only hold (1) vote.
9. No proxy votes shall be recognized.
10. Any vacancy that occurs shall be filled within thirty (30) days if possible. The Board of Directors shall advise the members of the Association of the vacancy and any person or persons willing to hold vacant office shall advise any member of the Board of Directors. If more than one name is submitted, then the Board of Directors may appoint. If no one submits their name to fill vacancies the President or the Board of Directors may appoint a person or persons to these positions.

Article 8 – Meetings

1. The Annual General Meeting shall be held no later than April 30th of each year.
2. AMHA meetings will be held at least once a month or as required to conduct the business of the Association.
3. The President has the authority to call a meeting at any time.
4. Where and when special meetings are called, the Secretary shall inform the Board of Directors.
5. There must be a quorum to conduct a vote, 50% plus 1 of the Executive and Obligatory Directors at a meeting.
6. Each Director may hold more than one position but only hold (1) vote.

Article 9 – Registration and Membership

1. Membership in AMHA shall be comprised of three categories:
 - a. Each parent or legal guardian of a child who is on an AMHA team list upon payment of that individual's annual registration fee, as set by the AMHA Board of Directors.
 - b. Each member of the Board of Directors for AMHA shall become Members effective June 1st of the year in which they are elected until expiration of their term, and
 - c. Each member of team management (coach, assistant coach, manager, trainer) shall become Members upon approval of their appointment to team management by the Board of Directors.
2. Each Member shall be entitled to one (1) vote each at the AGM. Membership for all Members shall cease on May 31st of each year with the exception of the Executive who are elected for two-year terms in which case their membership will cease on May 31st at the end of their two-year term. Membership shall be revoked for any individual who is under suspension for any breach of the constitutions, by-laws or regulations of Hockey Canada, the HEOMINOR, District 5, the UOVMHL or AMHA.
3. Membership in this Association shall imply the acceptance of the rules and regulations of the Association.
4. Registration dates and registration fees shall be decided and sought by the Board of Directors.
5. Registration will be accepted from any player who permanently resides within the boundaries of the AMHA zone and who registers before the season's deadline. A House League Transfer Application must be approved by AMHA and the player's home association for any player who lives outside of the Association boundaries.
6. All coaches, managers and team officials for the AMHA must be approved by the Association Board of Directors.
7. All players must provide proof of age when registering with the AMHA.
8. All releases from out of the AMHA zone must come to the Association President for approval.

9. Release of players - no player requires a release to join a different team within the Association at the beginning of a season, providing they have not played any league games within the team they wish to leave. After playing in one (1) league game, they must first receive permission from the Association President to do so.
10. The boundaries for the AMHA can be found on the HEO website (~~<https://www.heominor.ca/>~~) (<https://www.hockeyeasternontario.ca/>)

Article 10 – Team Coaches, Officials and Players

1. The AMHA may be comprised of hockey teams competing in the Competitive Division and the House League Division.
2. All coaches, managers, team officials and players have the right to come to the Association conveners if they feel they are being mistreated.
3. Each team must have a coach, assistant coach or manager in charge at all times.
4. To strengthen and enhance coaching within our Association, and as encouraged by the District, the AMHA may ask a coach to work with the Coach Mentor at times during the hockey season. Any coach on their own accord may ask for assistance from the Coach Mentor.
5. Coach
 - Is a person(s) primarily responsible for directing and guiding the actions and efforts of their team.
 - Is responsible for the conduct of their players before, during and after any game, on and off the ice and within dressing rooms.
 - It is the duty of each coach to impress good conduct and sportsmanship on their players and also respect the referees at all times, and adherence to all applicable policies.
6. Team Official
 - Applies to all persons involved in the management of a team and who appear on a team roster. This includes: the coach, assistant coach, manager, trainer, etc.
 - All team officials must conduct themselves admirably, as to prevent disrespect to the AMHA.

7. Players
 - Are registered members of a team participating in a game of hockey for the AMHA in accordance with the rules.
 - Players found drinking or under the influence of alcohol or drugs before or during a game will be immediately suspended by their coach from the team. Further discipline will be dealt with by the Board of Directors prior to further participation in any future games.
 - All players are expected to conduct themselves in accordance with the Code of Conduct.
8. Any member of the Board of Directors may hold a position with any AMHA team. In the event of a matter/dispute with the team of which they are associated, the person forfeits their right to sit on the Board of Directors, during the proceedings of the dispute.
9. All team officials and the Board of Directors of AMHA are subject to a Vulnerable Sector Check, Code of Conduct and RIS.

Article 11 – Certification of Bench Staff

1. The Arnprior Minor Association may reimburse all coaches and trainers per the AMHA Volunteer Certification Reimbursement Policy located on AMHA website.
2. AMHA will not reimburse the cost of the following qualifications:
 - Vulnerable Sector Check if done without the Volunteer Letter
 - Coach and Trainer levels higher than the minimum requirement as stated by HEOMINOR.
3. A minimum of one parent/guardian for each registered player must complete the Respect in Sport Parent course before the player's first on ice activity (conditioning, tryout, practice or game).
4. Persons wishing to become a Coach, Assistant Coach, Trainer, or Manager (or On-Ice Volunteer with U7 ONLY) within AMHA must make a written request to the AMHA Convener's. Once approved, they then must register for and complete all required certifications as outlined in the AMHA Bench Staff and Team Official Certification Policy complete the Respect in Sport (Activity Leader) and AMHA will reimburse at their discretion.
5. On attaining successful completion, Coaches, Assistant Coaches, Trainers, or Managers (or On-Ice Volunteers with U7 ONLY) will submit formal proof of their successful completion to the AMHA Registrar(s) who will approve such reimbursement requests and forward to the AMHA Treasurer for payment.

6. Requests for reimbursement must be requested within 30 days of completing their certification.
7. Bench staff will not be added to any team list without proof of Vulnerable Sector Check.

Article 12 – General Rules

1. The AMHA shall follow all Hockey Canada, HEOMINOR, and UOVMHL rules.
2. The code of discipline of the HEOMINOR shall be the factor pertaining to the assessment of major penalties.
3. The President and Vice-President have the right to select or release coaches, managers and any team official at all times.
4. The Board of Directors may approve the playing of any player in a category higher if the player's ability shows that this would be in the best interest of the player and the Division. A player may only play in an age group lower than their age stipulated by completing the Overage Player Request Form and obtaining approval from the AMHA Board of Directors, the District Chair, and HEO.

Article 13 – Rules of Play

1. The AMHA shall follow all Hockey Canada, HEOMINOR, and UOVMHL rules.

Article 14 – House League Division

1. It is the responsibility of the local House League Convener at each level to oversee the team selection to ensure fairness and equality of skill levels on each House League team to the greatest extent possible. The Convener may work with the Head Coaches of each House League team in order to make the selections.
2. The AMHA shall follow all Hockey Canada, HEOMINOR, and UOVMHL rules.

Article 15 – Equipment

1. Teams will abide by the rules and regulations of Hockey Canada, HEOMINOR, and UOVMHL in regard to equipment and jerseys.
2. The following equipment, designated by Hockey Canada, shall be considered mandatory for AMHA players:

PLAYER EQUIPMENT

Helmet
Neck guard
Shoulder pads
Elbow pads
Gloves
Jock strap/Jill strap
Pants
Knee pads
Socks
Skates
Stick
Jersey

GOALIE EQUIPMENT

Helmet
Goalie Neck guard/Neck Flapper
Shoulder pads
Elbow pads
Glove
Blocker
Jock strap/ Jill strap
Pants
Goalie pads
Socks
Skates
Stick
Jersey

3. All AMHA-owned equipment and jerseys shall be returned to AMHA by each Team Equipment Coordinator. Jersey's will no longer be distributed to families they will be managed by each Team Equipment Coordinator for the season.

Article 16 – Financial Matters and Fundraising

1. AMHA logo should not be used for Fundraising activities, unless authorized by the AMHA Board of Directors.
2. The President of the Arnprior Minor Hockey Association is empowered to waive or modify a limited number of registration fees for players where circumstances warrant special consideration.

3. All requests for assistance shall be in writing and addressed to the President of Arnprior Minor Hockey Association. All requests will be kept confidential.
4. Individual team fundraising activities and required license requirements are outlined in the AMHA Team Fundraising Policy located on the AMHA website. All licensing requirements must be adhered to. The President is empowered to restrict fundraising activities during or for a hockey season due to non-compliance. This can be done a team basis or Association wide.
5. Each team manager or treasurer shall establish a financial record keeping system to accurately track funds received by the team from players, sponsors, or fundraising activities in accordance with established policies.
6. Team financial records shall be made available to the AMHA Treasurer or designated auditor for review upon request during the season.
7. Team books (including bank accounts) should be reconciled and closed by April 1.
8. Unspent team funds must be dispersed to players on or before April 1. Any monies provided by AMHA must be returned before players are reimbursed.

Article 17 – Protests and Appeals

1. Players will abide by the rules and regulations of Hockey Canada, HEOMINOR, and UOVMHL regarding protests and appeals.
2. Team Officials and parents/guardians will abide by the policies that exist in relation to filing complaints with the AMHA, District and HEO.

Article 18 – Vulnerable Sector Checks

1. All volunteers of legal age (18+) must have a valid Vulnerable Sector Check (VSC) on file with AMHA.
2. It is the responsibility of all volunteers to actively maintain a valid Vulnerable Sector Check (VSC).
3. Updated Vulnerable Sector VSCs are to be sent to AMHA Registrar by email to registrar@arnpriorminorhockey.ca.
4. Any person who does not have a valid Vulnerable Sector VSC will not be permitted to hold any position within Arnprior Minor Hockey Association after Dec 1.
5. Any documentation provided by the Ontario Provincial Police is confidential and will reside solely with the Arnprior Registrar, securely stored.
6. AMHA will notify all team officials who require Vulnerable Sector VSC Check in the current season.
7. A Vulnerable Sector Check received by the AMHA Registrar with confirmation of a criminal record can be sent to HEO's Director of Operations for re-consideration with the involved individual's approval. The HEO Director of Operations will engage a Third-Party Investigator to review the VSC and make appropriate recommendations to HEO and AMHA.

Article 19 – Compensation of Executive

1. Those Executive, Obligatory Directors, and Optional Directors listed in Article 5.1, and any other positions which may be appointed by the AMHA President (hereafter referred-to as Board Members) shall receive a monetary honorarium in recognition of their service.
2. Eligibility requirements: To receive an honorarium the Board Member must;
 - a. be in good standing and with all AMHA fees paid in full;
 - b. complete the full term of office for the current season, from July 1 – May 31;
 - c. attend at least 75% of the AMHA regular board meetings;
 - d. fulfill the obligations and duties of their position in good faith.

- e. If stepping down at the end of that season they need to provide a hand-off document of the role and duties. This needs to be sent to Secretary and President and a copy stored in AMHA Google Drive for the next Board Member.
- 3. The honorarium amount is equivalent to fifty percent (50%) of the registration fee for the highest division player for which that Board Member has paid in the current season. Should the Board Member not have a player in AMHA, the honorarium is based on the U18 player registration fee.
- 4. Board Members with multiple players are eligible to receive a refund for only the player with the highest registration fee.
- 5. The AMHA Treasurer and/or Financial Committee must approve the total compensation payout and confirm such payment will not unduly stress the finances of AMHA (ie. cause accounts to incur a negative balance). If the honorarium payment will stress the finances of the Association, the percentage amount may be reduced to a value which is deemed financially viable (or 0% if necessary).
- 6. Payment of honorariums shall be made by April 30.

Article 20 – Constitution

1. This constitution shall be amended only at the Annual General Meeting by a two-third majority vote of those present and entitled to vote. Notice as to the date shall be on the Arnprior Minor Hockey Association Website and emailed to all members, at least two weeks prior to the Annual General Meeting date.
2. No AMHA member (Board of Directors nor Individuals) shall make a motion that would be in contravention of any sections of this Constitution, except at a General or Annual meeting.
3. This Constitution will supersede any and all others.

Article 21 – Authorization

The constitution was amended and approved April 28, 2025, at the AGM.

Angie Miller

President

Brett Simmons

Treasurer