



Arnprior Minor Hockey Association
P.O. Box 372, Arnprior, ON
K7S 3L9

AMHA Bench Staff and Team Official Certification Policy

The purpose of the Arnprior Minor Hockey Association Bench Staff and Team Official Certification Policy is to outline the certification requirements for all Coaches, Assistant Coaches, On-Ice Volunteers, Trainers, and Managers within AMHA.

AMHA will enforce HEO certification requirements for all Bench Staff and Team Officials. The requirements for each position can be found within the following links:

<https://www.hockeyeasternontario.ca/media/hn5gulbr/625-bench-and-onice-staff-certification-requirements.pdf>

<https://www.hockeyeasternontario.ca/bench-staff/coaches/certification-qualification-requirements/>

- In order to appear on a valid team roster, the volunteer must have and provide proof of the required qualifications before their deadlines.
- NHL Players assisting with practices must follow the same guidelines as any other volunteer. They must have the appropriate Hockey Canada certifications and must be identified to the AMHA Registrar to be insured.
- Private Operators assisting a team (whether they are paid or unpaid) require certifications as outlined by HEO's Private Operator Policy, found here:
<https://www.hockeyeasternontario.ca/media/ijfptrhm/648-private-operator-policy.pdf>
- AMHA will reimburse all Coaches and Trainers who successfully complete the appropriate certifications in which their involvement has been pre-approved. Please visit the "[AMHA Volunteer Certification Reimbursement Policy](#)" for full details under the Policies section on the AMHA website.
- AMHA does not reimburse for coaching and training levels higher than the minimum requirement for the age group that they will be volunteering with.

Deadlines

- All required certifications that can be completed **online** (Respect in Sport Activity Leader, Gender Identity and Expression, HockeyU Coach 1/2, Vulnerable Sector Check) must be completed before their team's first regular season league game, or on-ice activity (U7) to remain on the team's roster.
- Volunteers must be registered for their appropriate in-person certifications before their team's first regular season league game, or on-ice activity (U7) to remain on the team's roster.
- All required in-person certifications must be completed before November 30 of the current season to remain on the team's roster.
- Trainer Level 1 certification/recertification or Trainer Level 2 upgrades/renewals must be done by October 31st of the current season.