



Arnprior Minor Hockey Association
P.O. Box 372, Arnprior, ON
K7S 3L9

AMHA Volunteer Qualification Policy

The purpose of this policy is to define the qualifications required for volunteer coaches, bench staff, on-ice helpers, and parents within AMHA.

Minimum Qualification for Bench Staff

- The following minimum qualifications are required for all bench staff (coaches, trainers, assistant coaches, managers) listed on team rosters:
 - *Vulnerable Sector Police Record Check;*
 - *Respect in Sport - Activity Leader (previous Speak-out also accepted);*
 - *Gender Identity and Expression;*
 - *Planning a Safe Return to Hockey.*
- Additionally, every AMHA member who is physically on the ice surface must complete the following:
 - *Concussion Awareness Acknowledgement (Rowan's Law).*

Deadlines

- The deadline for completing all qualifications is December 1st.
- AMHA will attempt to work with bench staff and parents to resolve outstanding qualifications.
- Actions that may be taken to resolve outstanding qualifications:
 - Reminding parents and/or guardians by telephone or email;
 - Requesting follow-up from the division convener;
 - Declaring bench staff or players (in the case of parent qualifications) as ineligible to participate in further team activities until the issue is resolved;
 - Removing bench staff from team rosters;
 - Releasing players from further participation in AMHA activities.

Team Rosters

- Prior to any games being played, the team roster must be approved by the district registrar with a minimum bench staff consisting of a qualified head-coach/manager and trainer.
- Bench staff may be listed on team rosters as **pending** while completing qualifications. This allows them to participate in practices only and is applicable prior-to the beginning of the official league season.
- Bench staff may be listed on the official team roster as **eligible** if they have completed the online coach training component and registered for the in-class component but haven't taken the in-class portion due to scheduling. In this case an eligible coach may fully participate in league events (ie. working the bench during games). This only applies to coach qualifications.

Coach Qualifications

- In AMHA coaches are required to have either Coach 1 (Intro to Coaching), Coach 2 (Coach Stream), or Development 1 qualifications depending on the division.
- Minimum coach qualifications for each team/division is defined in the chart found on the AMHA website under Bench Staff/Certifications area.

Trainer Qualifications

- U7, U9 all tiers, all house league, and U11 Rep B trainers require a minimum of HCTP Level 1 certification.
- U13 - U18 Rep B trainers require HC TP Level 2 certification (HCTP Level 1 + Standard First Aid).

Parent Qualifications

- HEO requires at least one parent of each rostered child have Respect in Sport - Parent qualification (previous Speak-out also accepted).

On-Ice Helper Qualifications

- On-Ice helpers over 18 years old who are not rostered AMHA bench staff nor registered players require the following qualifications:
 - *Vulnerable Sector Police Record Check;*
 - *Respect in Sport - Activity Leader (previous Speak-out also accepted);*
 - *Gender Identity and Expression;*
 - *Planning a Safe Return to Hockey;*
 - *Concussion Awareness Acknowledgement (Rowan's Law).*